



City of Needles

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www.cityofneedles.com

Mayor, Jeff Williams
Vice Mayor Edward T. Paget, M.D
Councilmember Shawn Gudmundson
Councilmember Tona Belt
Councilmember Tim Terral
Councilmember Zachery Longacre
Councilmember Louise Evans
City Manager Rick Daniels

MEMORANDUM

TO: Honorable Mayor & Council Members,
Boards and Commissions, and
Interested Parties

FROM: Rick Daniels, City Manager

SUBJECT: City of Needles Coronavirus Stakeholder Meeting #1

DATE: March 17, 2020

On March 16, 2020 at the direction of Mayor Jeff Williams, the City Manager convened a meeting with local representatives from San Bernardino County Department of Public Health, San Bernardino County Sheriff's Department, San Bernardino County Fire District, San Bernardino County Department of Behavioral Health, Colorado River Medical Center, Tri-State Community Healthcare Center, Needles Unified School District, members of the City Council, and the Mayor.

Meeting Brief:

- **City of Needles**
 - **CDC Flier in Utility Bill** – Needles Public Utility Customers will receive a flier from the Centers for Disease Control and Prevention providing COVID-19 guidelines to “Stop the Spread of Germs”
 - **Large Gatherings** – Not issuing permits for gatherings of more than 10 people; minimize large gathering for next two months
 - **Senior Center** – Open, business as usual, social distancing taking place Meals will continue.
 - **OES Flash Reports** – Gathering contact information of all present to share information, all with each other, amongst the group
- **San Bernardino County Department of Public Health**
 - The local office Primary Care Clinic going by CDC guidelines; have designated isolation room in their facility and some supplies, but not huge amounts, including hand sanitizer and masks; referring patients to CDC website (<https://www.cdc.gov/>) as contains good information to help at home; recommended bleach solution for sterilizing
- **San Bernardino County Sheriff Department**
 - Have protective equipment, etc. available for personnel; implementing protocols to follow; station lobby open

- **San Bernardino County Fire Department**
 - Implemented policies for personnel and are monitoring; have protocols in place and working with Baker Ambulance; no public access to fire station facility

- **Needles Unified School District**
 - Met with personnel and maximum of 10 at any gathering; required to provide meals and will be doing a "grab and go" at the high school gym parking lot during school shutdown; sending anyone home with symptoms and minimum staff onsite in order to eliminate contact; have essential items available, will get food to children at the recreation center and offered help with food to seniors as needed; employees and facilities can be utilized at any time as needed.

- **Colorado River Medical Center**
 - Business continues as normal; been treating symptoms since day 1; following strict guidelines from county on treatment, next step, sampling (testing); some resources are backordered; county and state have offered resources; have appropriate hospital equipment and personnel

 - Test results in probably 72-hour turnaround time from county; anyone can go to the hospital with symptoms and the hospital staff will take from there depending on complaints and criteria; social distancing is necessary and not allowing visitors unless there is a specific identified need and benefit to the patient

- **Tri-State Community Healthcare Center**
 - Working with state and federal agencies to get funding for testing; encouraging mask with any symptoms; working on drive-thru testing

March 17, 2020 Update:

- **City of Needles**
 - **Code Red Alert Message** – In response to COVID-19, the City has posted on our website (www.cityofneedles.com) safety tips, symptoms, and home isolation instructions.
 - **Senior Center** – Bingo, exercise and dance programs canceled until April 1; all rentals have been canceled thru April 4; sealed noon meals will be provided for participants to take home; Dial-A-Ride (DAR), DAR Medical & Shopper continue to run during regular hours. No more than 10 enforced at the senior center. Public transit is considered an essential operation and not inclined to follow the White House Guidelines (10 or more).
 - **Recreation Center** – Will not serve as location for parents to drop off their children but will be open. No more than 10 enforced.
 - **Needles Area Transit** – Continues to run its regular route during regular hours. Public transit is considered an essential operation and not inclined to follow the White House Guidelines (10 or more).

- **San Bernardino County Sheriff Department** – Live Scan fingerprinting has been suspended for the time being at the SB County Sheriff Department’s Colorado River Station.
- **Needles Unified School District (Offered until 3/20/2020)**
 - In addition to the Highschool parking lot expanded the “grab and go” meals to the Katie Hohstadt School between 10am- 12pm.

Potential Referral Sources (emergency food assistance, etc.):

- **St. Vincent De Paul (760) 326-4420**
 - Operating as usual. No more than 10 enforced. Tuesday through Saturday 9am -2pm food will be available at 839 Front Street. There is no water available to the public.
- **Fire House Ministries (760) 443-4342 (Not available on emergency basis set dates and times)**
 - The 1st, 2nd, and 4th Thursday food will be available from 9am-1pm at 809 Bush Street. The Third Saturday of the month the food bank is located on Broadway and F Street from 9am-1pm. No more than 10 enforced.

Coronavirus Guidelines:

- 1) If you feel sick, stay home. Do not go to work. Contact your medical provider.
- 2) If your children are sick, keep them at home. Contact your medical provider.
- 3) If you are an older person, stay home and away from other people.
- 4) If someone in your household has tested positive for the coronavirus, keep the entire household at home. Do not go to work. Do not go to school. Contact your medical provider.
- 5) If you are a person with a serious underlying health condition that can put you at increased risk (for example, a condition that impairs your lung or heart function or weakens your immune system), stay home and away from other people.
- 6) Even if you are young, or otherwise healthy, you are at risk and your activities can increase the risk for others. It is critical that you do your part to stop the spread of the COVID-19.
- 7) Practice good hygiene:
 - a. Wash your hands, especially after touching any frequently used item or surface.
 - b. Avoid touching your face.
 - c. Sneeze or cough into a tissue, or the inside of your elbow.
 - d. Disinfect frequently used items and surfaces as much as possible