



(ACT) – ACTION NEEDED
(INF) – INFORMATION ONLY
(DIS) - DISCRETIONARY

AGENDA
REGULAR MEETING OF THE
RECREATION AND PARKS COMMISSION,
CITY OF NEEDLES, CALIFORNIA
THURSDAY, JANUARY 23, 2020 - 4:00 PM
CITY COUNCIL CHAMBERS
1111 BAILEY AVENUE, NEEDLES

CALL TO ORDER

ROLL CALL --- Administer Oath of Office to newly appointed Commissioners

CORRESPONDENCE

INTRODUCTIONS

PUBLIC APPEARANCE - Persons wishing to address the Commissioners on subjects other than those scheduled are requested to do so at this time. When addressing the Commission, please come to the podium and give your name and address for the record. In order to conduct a timely meeting, a three-minute time limit per person has been established by Municipal Code Section 2-18. Amendments to the California Government Code Section 54950 prohibits the Commission from taking action on a specific item until it appears on the agenda.

REGULAR ITEMS

- 1) Selection of Chair and Vice-Chair for 2020 (ACT)
- 2) Discussion to memorialize an area for Jose "JoJo" Garcia (DIS)
- 3) Financial/statistical reports for Recreation, Aquatics, Jack Smith Park and Golf (INF)
- 4) Adjourned regular meeting of Parks & Recreation Commission on Feb. 27, 2020 (ACT)

COMMISSION REQUESTS

MANAGER'S REPORT

ADJOURNMENT

Posted: January 20, 2020

SB 343-DOCUMENTS RELATED TO OPEN SESSION AGENDAS -- Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the City Clerk's Office, 817 Third Street, Needles, CA 92363.

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact Jennifer Valenzuela at (760) 326-2814. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II).



City of Needles, California Staff Report

CITY COUNCIL PARK & RECREATION COMMISSION Regular Special

Meeting Date: January 23, 2020

Title: Discussion to memorialize an area for Jose "JoJo" Garcia

Background: Discussion and possible Council recommendation to memorialize an area/item in memory of JoJo Garcia who passed away November 14, 2019. JoJo was a long-standing volunteer in the City of Needles. JoJo selflessly donated many hours/years to the City's youth basketball and flag football league. He was also involved in Needles Little League, CRAGS Softball, St. Vincent thrift store and St. Ann's Catholic church, to name a few.

Fiscal Impact: N/A

Critical Timeline: N/A

Environmental: N/A

Recommendation: Discuss and make recommendation to Council to memorialize an area/item in memory of Jose "JoJo" Garcia.

Submitted By: Jennifer Valenzuela, Recreation Manager

City Management Review: _____ Date: _____

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: 2



City of Needles, California Commission Report

CITY COUNCIL PARK AND RECREATION Regular Special

Meeting Date: January 23, 2020

Title: Golf Stats for October - December Golf Stat and financials for November 2019

Background:

Fiscal Impact:

Recommendation: No Action Needed - Information Only

Submitted By: Rainie Torrance, Finance

City Management Review: _____ **Date:** _____

Approved: Not Approved: Tabled: Other:

Agenda Item: _____ 3

		Golf Course Comparisons									
		Oct-18	compared to	Oct-19							
		TOTAL DOLLARS COMPARED				TOTAL GOLFERS COMPARED					
Day of Month		Current Yr.	Prior Yr	Mo to date							
		Deposit	Deposit	Variance	Variance	Regular	Pass	Total	Prior	Variance	Variance
		Amount	Amount								
1	Tuesday	CLOSED	\$ 180					0	27	(27)	(27)
2	Wednesday	CLOSED	\$ 20					0	10	(10)	(37)
3	Thursday	CLOSED	\$ 260					0	22	(22)	(59)
4	Friday	CLOSED	\$ 320					0	39	(39)	(98)
5	Saturday	CLOSED	\$ 345					0	35	(35)	(133)
6	Sunday	CLOSED	\$ 220					0	14	(14)	(147)
7	Monday	CLOSED	\$ 254					0	16	(16)	(163)
8	Tuesday	CLOSED	\$ 156					0	26	(26)	(189)
9	Wednesday	CLOSED	\$ 160					0	23	(23)	(212)
10	Thursday	CLOSED	\$ 333					0	35	(35)	(247)
11	Friday	CLOSED	\$ 298					0	25	(25)	(272)
12	Saturday	CLOSED	\$ 1,255					0	31	(31)	(303)
13	Sunday	CLOSED	\$ -					0	0	-	(303)
14	Monday	\$ 4,813	\$ 180	\$ 4,633	\$ 4,633	18	17	35	14	21	(282)
15	Tuesday	\$ 2,014	\$ -	\$ 2,014	\$ 6,647	15	22	37	0	37	(245)
16	Wednesday	\$ 331	\$ 60	\$ 271	\$ 6,918	16	20	36	17	19	(226)
17	Thursday	\$ 384	\$ 825	\$ (441)	\$ 6,477	19	20	39	61	(22)	(248)
18	Friday	\$ 478	\$ 177	\$ 301	\$ 6,779	23	18	41	24	17	(231)
19	Saturday	\$ 480	\$ 419	\$ 61	\$ 6,840	21	9	30	34	(4)	(235)
20	Sunday	\$ 221	\$ 203	\$ 18	\$ 6,858	11	8	19	12	7	(228)
21	Monday	\$ 507	\$ 408	\$ 100	\$ 6,957	21	21	42	29	13	(215)
22	Tuesday	\$ 311	\$ 1,200	\$ (889)	\$ 6,069	14	19	33	31	2	(213)
23	Wednesday	\$ 3,935	\$ 221	\$ 3,714	\$ 9,782	13	23	36	26	10	(203)
24	Thursday	\$ 20	\$ 422	\$ (402)	\$ 9,380	1	2	3	48	(45)	(248)
25	Friday	\$ 4,069	\$ 1,461	\$ 2,608	\$ 11,988	21	18	39	32	7	(241)
26	Saturday	\$ 2,334	\$ 883	\$ 1,451	\$ 13,439	20	16	36	53	(17)	(258)
27	Sunday	\$ 537	\$ 329	\$ 208	\$ 13,647	27	12	39	28	11	(247)
28	Monday	\$ 602	\$ 955	\$ (353)	\$ 13,294	5	5	10	53	(43)	(290)
29	Tuesday	\$ 10,363	\$ 1,120	\$ 9,243	\$ 22,537	29	35	64	39	25	(265)
30	Wednesday	\$ 2,680	\$ 3,271	\$ (591)	\$ 21,946	14	6	20	36	(16)	(281)
31	Thursday	\$ 5,308	\$ 3,228	\$ 2,080	\$ 24,026	6	26	32	40	(8)	(289)
		\$ 39,387	\$ 19,161	\$ 24,026		294	297	591	880	(289)	

		Golf Course Comparisons									
		Nov-18	compared to	Nov-19							
		TOTAL DOLLARS COMPARED				TOTAL GOLFERS COMPARED					
Day of Month		Current Yr. Deposit Amount	Prior Yr. Deposit Amount	Variance	Mo to date Variance	Regular	Pass	Total	Prior	Variance	Mo to date Variance
1	Friday	\$ 878	\$ 245	\$ 633	\$ 633	36	30	66	50	16	16
2	Saturday	\$ 1,673	\$ 2,786	\$ (1,113)	\$ (480)	20	18	38	77	(39)	(23)
3	Sunday	\$ 626	\$ 755	\$ (129)	\$ (609)	0	0	0	31	(31)	(54)
4	Monday	\$ 2,504	\$ 506	\$ 1,998	\$ 1,389	31	41	72	31	41	(13)
5	Tuesday	\$ 914	\$ 2,853	\$ (1,939)	\$ (550)	33	32	65	71	(6)	(19)
6	Wednesday	\$ 1,131	\$ 740	\$ 391	\$ (159)	43	50	93	57	36	17
7	Thursday	\$ 697	\$ 1,065	\$ (368)	\$ (527)	21	35	56	76	(20)	(3)
8	Friday	\$ 1,126	\$ 166	\$ 960	\$ 433	52	26	78	20	58	55
9	Saturday	\$ 738	\$ 331	\$ 407	\$ 840	26	20	46	27	19	74
10	Sunday	\$ 528	\$ 1,222	\$ (694)	\$ 146	22	20	42	64	(22)	52
11	Monday	\$ 488	\$ 204	\$ 284	\$ 430	21	38	59	16	43	95
12	Tuesday	\$ 739	\$ 5	\$ 734	\$ 1,164	33	35	68	26	42	137
13	Wednesday	\$ 999	\$ 1,175	\$ (176)	\$ 988	49	31	80	35	45	182
14	Thursday	\$ 1,252	\$ 973	\$ 279	\$ 1,267	33	39	72	62	10	192
15	Friday	\$ 1,867	\$ 693	\$ 1,174	\$ 2,441	68	46	114	56	58	250
16	Saturday	\$ 424	\$ 1,354	\$ (930)	\$ 1,512	19	21	40	72	(32)	218
17	Sunday	\$ 286	\$ 1,354	\$ (1,068)	\$ 443	13	14	27	60	(33)	185
18	Monday	\$ 868	\$ 319	\$ 550	\$ 993	43	43	86	29	57	242
19	Tuesday	\$ 388	\$ 700	\$ (312)	\$ 681	19	28	47	71	(24)	218
20	Wednesday	\$ 583	\$ 1,078	\$ (495)	\$ 186	29	26	55	77	(22)	196
21	Thursday	\$ 421	\$ 1,664	\$ (1,243)	\$ (1,057)	20	28	48	100	(52)	144
22	Friday	\$ 3,383	\$ 1,470	\$ 1,913	\$ 856	62	34	96	53	43	187
23	Saturday	\$ 374	\$ 2,369	\$ (1,995)	\$ (1,139)	13	21	34	114	(80)	107
24	Sunday	\$ 572	\$ 2,040	\$ (1,468)	\$ (2,607)	24	25	49	80	(31)	76
25	Monday	\$ 1,107	\$ 142	\$ 965	\$ (1,642)	36	41	77	14	63	139
26	Tuesday	\$ 815	\$ 1,416	\$ (601)	\$ (2,243)	27	37	64	54	10	149
27	Wednesday	\$ 840	\$ 855	\$ (15)	\$ (2,258)	22	20	42	52	(10)	139
28	Thursday	\$ 60	\$ 870	\$ (810)	\$ (3,068)	3	7	10	90	(80)	59
29	Friday	\$ 2,072	\$ 318	\$ 1,754	\$ (1,314)	58	18	76	46	30	89
30	Saturday	\$ 3,059	\$ 1,237	\$ 1,822	\$ 508	62	21	83	88	(5)	84
	Sunday	\$ -	\$ -	\$ -	\$ 508			0		-	84
		\$ 31,411	\$ 30,904	\$ 508		938	845	1783	1699	84	

		Golf Course Comparisons									
		Dec-18	compared to	Dec-19							
		TOTAL DOLLARS COMPARED				TOTAL GOLFERS COMPARED					
Day of Month		Current Yr. Deposit	Prior Yr. Deposit	Variance	Mo to date	Regular	Pass	Total	Prior	Variance	Mo to date
		Amount	Amount		Variance						Variance
1	Sunday	\$ 1,389	\$ 1,527	\$ (138)	\$ (138)	21	25	46	44	2	2
2	Monday	\$ 1,579	\$ 986	\$ 593	\$ 455	31	40	71	28	43	45
3	Tuesday	\$ 1,122	\$ 1,879	\$ (757)	\$ (303)	33	44	77	89	(12)	33
4	Wednesday	\$ 1,184	\$ 411	\$ 773	\$ 470	16	30	46	42	4	37
5	Thursday	\$ 1,704	\$ 1,463	\$ 241	\$ 711	38	54	92	97	(5)	32
6	Friday	\$ 1,937	\$ 807	\$ 1,130	\$ 1,841	69	40	109	32	77	109
7	Saturday	\$ 897	\$ 536	\$ 361	\$ 2,202	19	28	47	48	(1)	108
8	Sunday	\$ 353	\$ 638	\$ (285)	\$ 1,917	12	28	40	52	(12)	96
9	Monday	\$ 1,675	\$ 643	\$ 1,032	\$ 2,949	13	56	69	41	28	124
10	Tuesday	\$ 1,453	\$ 1,505	\$ (52)	\$ 2,897	22	46	68	75	(7)	117
11	Wednesday	\$ 1,317	\$ 956	\$ 361	\$ 3,258	48	57	105	57	48	165
12	Thursday	\$ 1,174	\$ 826	\$ 348	\$ 3,606	43	42	85	82	3	168
13	Friday	\$ 2,365	\$ 433	\$ 1,932	\$ 5,538	57	53	110	42	68	236
14	Saturday	\$ 940	\$ 1,627	\$ (687)	\$ 4,852	34	31	65	88	(23)	213
15	Sunday	\$ 392	\$ 1,156	\$ (764)	\$ 4,088	15	27	42	34	8	221
16	Monday	\$ 1,596	\$ 423	\$ 1,173	\$ 5,261	9	48	57	35	22	243
17	Tuesday	\$ 10	\$ 609	\$ (599)	\$ 4,662	0	20	20	76	(56)	187
18	Wednesday	\$ 1,017	\$ 342	\$ 675	\$ 5,337	21	47	68	48	20	207
19	Thursday	\$ 478	\$ 994	\$ (516)	\$ 4,821	19	47	66	53	13	220
20	Friday	\$ 1,521	\$ 2,696	\$ (1,175)	\$ 3,647	52	43	95	71	24	244
21	Saturday	\$ 545	\$ 1,863	\$ (1,318)	\$ 2,329	18	39	57	68	(11)	233
22	Sunday	\$ 809	\$ 1,067	\$ (258)	\$ 2,071	32	17	49	40	9	242
23	Monday	\$ 435	\$ 270	\$ 165	\$ 2,236	14	39	53	27	26	268
24	Tuesday	\$ 311	\$ 746	\$ (435)	\$ 1,802	12	26	38	48	(10)	258
25	Wednesday	\$ -	\$ -	\$ -	\$ 1,802			0	0	-	258
26	Thursday	\$ 111	\$ 1,011	\$ (900)	\$ 902	4	28	32	56	(24)	234
27	Friday	\$ 1,073	\$ 798	\$ 275	\$ 1,177	35	22	57	65	(8)	226
28	Saturday	\$ 793	\$ 554	\$ 239	\$ 1,416	21	26	47	24	23	249
29	Sunday	\$ 2,336	\$ 1,065	\$ 1,271	\$ 2,687	51	49	100	16	84	333
30	Monday	\$ 280	\$ 1,318	\$ (1,038)	\$ 1,649	10	40	50	72	(22)	311
31	Tuesday	\$ 1,194	\$ 1,253	\$ (59)	\$ 1,589	20	17	37	47	(10)	301
		\$ 31,990	\$ 30,401	\$ 1,589		789	1109	1898	1597	301	

Aquatics		UNAUDITED			
2019					
		YTD 11/30/2019	Budget	Balance	%
Revenue					
		\$ 6,582.00	\$ 11,100.00	\$ 4,518.00	
	Total	\$ 6,582.00	\$ 11,100.00	\$ 4,518.00	59%
Expenses					
		\$ 73,406.00	\$ 166,174.00	\$ 92,768.00	
	Total	\$ 73,406.00	\$ 166,174.00	\$ 92,768.00	44%
Recreation					
2019					
		YTD 11/30/2019	Budget	Balance	%
Revenue					
		\$ 16,476.00	\$ 46,200.00	\$ 29,724.00	
	Total	\$ 16,476.00	\$ 46,200.00	\$ 29,724.00	36%
Expenses					
		\$ 100,354.00	\$ 279,270.00	\$ 178,916.00	
	Total	\$ 100,354.00	\$ 279,270.00	\$ 178,916.00	36%
Jack Smith Park					
2019					
		YTD 11/30/2019	Budget	Balance	%
Revenue					
		\$ 72,551.00	\$ 202,532.00	\$ 129,981.00	
	Total	\$ 72,551.00	\$ 202,532.00	\$ 129,981.00	36%
Expenses					
		\$ 46,733.00	\$ 111,501.00	\$ 64,768.00	
	Total	\$ 46,733.00	\$ 111,501.00	\$ 64,768.00	42%
Golf					
2019					
		YTD 11/30/2019	Budget	Balance	%
Revenue					
		\$ 252,877.00	\$ 845,109.00	\$ 592,232.00	
	Total	\$ 252,877.00	\$ 845,109.00	\$ 592,232.00	30%
Expenses					
Golf Maintenance		\$ 277,675.00	\$ 586,486.00	\$ 308,811.00	47%
Golf Operations (Pro Shop)		\$ 88,630.00	\$ 272,443.00	\$ 183,813.00	33%
	Total	\$ 366,305.00	\$ 858,929.00	\$ 308,811.00	43%

RECREATION-AQUATICS-JACK SMITH PARK REPORT

RECREATION: We are now in our 5th week of our Youth basketball league. We were able to fill 20 teams this season. This allowed over 200+ children in the tri-state area to play basketball. We have begun emailing out our packet for our 15th Annual Spring Classic Basketball Tournament on March 7 – 8, 2020. We previously sent out packets in November 2019. We currently have 274 students enrolled in the after-school program. This program is for Kindergarten thru 8th grade. We had a very successful Pee Wee Derby with 17 racers and Santa's Workshop was enjoyed by 37 children. Fun was had by all.

Facility Rentals for October - December 2019:

JSP: 1- 3 hr rental, 1- 2 hr rental @ \$16 hr

Duke Watkins Park: 1 – 2 hr rental @ \$16 hr

AQUATICS: General maintenance continuing. The pumps in our slide and main pool went out and are currently being replaced with our rebuilt back-up pumps and the other pumps will be sent for repair/rebuild if possible, prior to purchasing new pumps. The 50-gallon hot water heater is out also and will be scheduled to be replaced by next month.

JSP: Attached is the season end report for 2019 (March – October). This year's season opening will be on Saturday, March 7, 2020.



Jack Smith Park 2019 Seasonal Report

**Submitted by: Jennifer Valenzuela, Rec. Mgr.
City of Needles Recreation Department**

REVENUE REPORT 2019
Jack Smith Park Day Use Fee
RECREATION DEPARTMENT

Event/Program: Day Use Fee
Facility Used: Jack Smith Park
Manager: Jennifer Valenzuela

Revenue Description	March	April	May	June	July	August	September	October	TOTALS
Pre-Season Sales	3/2 - 3/3 3/9 - 3/10 3/16 - 3/17 3/23 - 3/24 3/30 - 3/31	4/1 - 4/7 4/8 - 4/14 4/15 - 4/21 4/22 - 4/28	4/29 - 5/5 5/6 - 5/12 5/13 - 5/19 5/20 - 5/26 5/27 - 6/2	6/3 - 6/9 6/10 - 6/16 6/17 - 6/23 6/24 - 6/30	7/1 - 7/7 7/8 - 7/14 7/15 - 7/21 7/22 - 7/28	7/29 - 8/4 8/5 - 8/11 8/12 - 8/18 8/19 - 8/25 8/26 - 9/1	9/2 - 9/8 9/9 - 9/15 9/16 - 9/22 9/23 - 9/29	10/5 - 10/6 10/12 - 10/13 10/19 - 10/20 10/26 - 10/27	
First week of month	\$2,166.00	\$10,393.00	\$6,618.00	\$5,732.00	\$10,221.00	\$6,807.00	\$2,880.00	\$1,258.00	\$46,075.00
Second week of month	\$836.00	\$7,042.00	\$5,805.00	\$8,714.00	\$6,133.00	\$5,867.00	\$3,356.00	\$904.00	\$38,657.00
Third week of month	\$1,920.00	\$11,078.00	\$4,371.00	\$8,084.00	\$6,029.00	\$3,333.00	\$2,495.00	\$447.00	\$37,757.00
Fourth week of month	\$5,437.00	\$10,517.00	\$11,126.00	\$6,624.00	\$5,572.00	\$3,209.00	\$2,960.00	\$34.00	\$45,479.00
Fifth week of month	\$1,862.00		\$7,804.00			\$5,903.00			\$15,569.00
Totals	\$12,221.00	\$39,030.00	\$35,724.00	\$29,154.00	\$27,955.00	\$25,119.00	\$11,691.00	\$2,643.00	\$183,537.00

Noted as Memorial, 4th of July & Labor Day wkend totals included

Revenue: \$183,537.00

Employee Signature _____ Date _____
 Approved By _____ Date 1/20/2020



City of Needles, California Staff Report

CITY COUNCIL PARK & RECREATION COMMISSION Regular X Special

Meeting Date: January 23, 2020

Title: adjourned the regular meeting of the Parks & Recreation Commission on Thursday, February 27, 2020 to Thursday, February 13, 2020.

Background: Staff is recommending adjourning the regular meeting of the Parks & Recreation Commission that was to be held on Thursday, February 27, 2020 to Thursday, February 13, 2020, due to the required selection of the Youth Basketball All-Star Coaches needing selected prior to February 19, 2020.

Fiscal Impact: None

Critical Timeline: Meeting needs to be prior to February 19, 2020 for the Youth Basketball All-Star players draft selection.

Environmental: N/A

Recommendation: Commission to recommend adjourning the regular meeting of the Parks & Recreation Commission on Thursday, February 27, 2020, to Thursday February 13, 2020.

Submitted By: Jennifer Valenzuela, Recreation Manager

City Management Review: _____

Date: _____

Approved: <input type="checkbox"/>	Not Approved: <input type="checkbox"/>	Tabled: <input type="checkbox"/>	Other: <input type="checkbox"/>
			Agenda Item: 4