

## CITY GOVERNMENT

The CITY OF NEEDLES has an opening for a part- time **Maintenance and Construction Worker I**. \$11.07/hr. The Maintenance and Construction Worker I performs maintenance, construction, landscaping, and custodial duties on the golf course, around public facilities, and in public buildings. See detailed job description online or at Needles City Hall.

Applications available at Needles City Hall, 817 Third Street, Needles, CA or online at: [www.cityofneedles.com](http://www.cityofneedles.com). Closing date is April 6, 2018.

**CITY OF NEEDLES**  
**POSITION DESCRIPTION**

**Position Title:** Maintenance and Construction Worker I  
**Department:** Golf Maintenance

**Job Classification:** Part-Time  
**Position Wage Range:** \$11.07/hr

**POSITION PURPOSE:** Under general supervision of the Grounds Supervisor, performs maintenance, construction, landscaping, and custodial duties on golf course, around public facilities and in public buildings. Manual work in the performance of unskilled and semiskilled tasks is conducted.

**REPORTS TO:** Grounds Supervisor

**EXAMPLES OF DUTIES:** (may include but not limited to):

- A. Plant, water, cultivate, weed, renovate, prune, and otherwise care for turf, plants, flowers, shrubs, hedges, and trees.
- B. Operate mowers, edgers, trimmers, chain saws, sprayers, and other equipment used in the maintenance of a golf course.
- C. Perform work in the construction, maintenance, and repair of course, buildings, and public facilities.
- D. Perform janitorial work in public facilities.
- E. Cleans and maintains basic tools and equipment used on the job.
- F. Perform irrigation of putting greens, tees, fairways, and roughs.
- G. Assist in the repair of irrigation systems.
- H. Operate powered equipment in mowing golf course putting greens, aprons, and tees.
- I. Cleans and maintains powered golf cars, and makes them ready for use by golfers.
- J. Assist in the spraying of chemicals used in turf care.
- K. Maintain ball washers, change putting cups and tee markers, and repair divots.
- L. Rake and maintain sand traps.
- M. Carry out duties in non-disruptive manner in areas receiving heavy public use.
- N. Provide vacation, temporary, and periodic relief as required.
- O. Perform other duties as assigned.

**MINIMUM QUALIFICATIONS:**

- A. Ability to understand and follow written and oral instructions.
- B. Perform manual labor tasks.
- C. Use tools and equipment safely and efficiently.
- D. Possess sufficient strength and stamina to lift and carry material weighing up to ninety (90) pounds.
- E. Ability to perform tasks on a ladder.
- F. Willingness to work outdoors in extreme weather conditions.
- G. Willingness to work flexible hours, including swing and midnight shifts.
- H. Minimum of one year's experience in grounds maintenance desirable.
- I. High school diploma or equivalent required.
- J. Valid state driver's license.

**GENERAL:**

This classification description is not intended to be all-inclusive, and employee will also perform other reasonable related duties as assigned by management as required. The City reserves the right to revise or change classification duties and responsibilities as the need arises. This description does not constitute a written or implied contract of employment.