

City Government

**THE CITY OF NEEDLES** is seeking individuals for the following **TEMPORARY** position:

• **Maintenance and Construction Worker I.** Estimated duration of this job is 1-2 months. This position is not benefits eligible. Performs manual work and unskilled and semiskilled tasks in the maintenance, construction, landscaping, and custodial duties of public parks, cemetery and public buildings. Minimum Qualifications: See detailed job description online or in person at City Hall.

**Salary Range:** \$11.00/hour

Applications and job description may be obtained online at:

**[www.cityofneedles.com](http://www.cityofneedles.com)**

or in person at City Hall,  
817 Third Street,  
Needles, CA 92363.

**Closing Date:**

**August 10, 2018**

**Career Opportunity**  
**Maintenance & Construction Worker I – Park/Cemetery**  
**Range: \$11.00 / hour                      TEMPORARY**

**Position Purpose:** Performs manual work and unskilled and semiskilled tasks in the maintenance, construction, landscaping, and custodial duties of public parks, cemetery and public buildings.

**EXAMPLES OF DUTIES:** (may include but not limited to):

- A. Plant, water, cultivate, weed, renovate, prune, and otherwise care for turf, plants, flowers, shrubs, hedges, and trees.
- B. Operate mowers, edgers, trimmers, chain saws, sprayers, and other equipment used in the maintenance of public parks.
- C. Perform work in the construction, maintenance, and repair of course, buildings, and public facilities.
- D. Perform janitorial work in public facilities.
- E. Cleans and maintains basic tools and equipment used on the job.
- F. Operate and assist in the construction, installation, maintenance and repair of irrigation system.
- G. Spread, rake and compact asphalt.
- H. Operate light construction equipment including pickup and utility vehicles.
- I. Cleans, rake, drag, water and otherwise make playable baseball and softball fields. Construct and strip forms, mix, wheel, pour and finish cement
- J. Perform routine unskilled and semiskilled manual labor tasks.
- K. Provide vacation, temporary, and periodic relief as required.
- L. Keep written records and prepare reports.
- M. Perform other duties as assigned.

**MINIMUM QUALIFICATIONS:**

- A. Ability to understand and follow written and oral instructions.
- B. Perform manual labor tasks.
- C. Work effectively with others.
- D. Use tools and equipment safely and efficiently.
- E. Possess sufficient strength and stamina to lift and carry material weighing up to ninety (90) pounds.
- F. Ability to perform tasks on a ladder.
- G. Willingness to work outdoors in extreme weather conditions.

- H. Minimum of one year's experience in grounds maintenance desirable.
- I. High school diploma or equivalent required.
- J. Valid state driver's license.

**GENERAL:**

This classification description is not intended to be all-inclusive, and employee will also perform other reasonable related duties as assigned by management as required.

The City reserves the right to revise or change classification duties and responsibilities as the need arises. This description does not constitute a written or implied contract of employment.