

## Fire Services Committee

### Workscope

August 11, 2015

- Letter of Appointment to Committee
  - Form 700 Requirements
  - Restate Mission
  - Timeline
    - Issue Identification
    - Research
    - Issue Reports
    - Draft Report
- Set Meeting 1
  - Poll availability – Day, Date, Time
- SB Co FD Plans
  - Station
  - Staffing
- Prepare Chronology
  - Pre-2004 Fire Services
  - 2004 Contract
  - 2014 Contract
  - 2015 Letter Increasing Rate
  - 2015 Contract
  - Fire Services Report – Preliminary
  - Fire Services Report – Council Action
  - Cost History
  - Annual Increases
  - Portion of General Fund
- Authority
  - State
  - Charter
  - Municipal Code
- Task Identification
  - Building
  - Assessment
  - Improvements Plan
- Equipment
  - Inventory
  - Condition Assessment

- Replacement Schedule and Funding
  - Maintenance Staff
- Fire Chief
  - Job Description
  - Salary
  - Authority/Powers
- Fire Fighters
  - Staffing Levels
  - Job Description
  - Salary
  - Training
  - Certification Procedures
  - Residency Requirements
- Fire Marshall
  - Job Description
  - Plan Reviews
  - Inspections
  - Adoption of Fire Code
- Support/Administrative Staff
- Dispatch
  - Options
  - Cost
- EMS
  - Authority
  - Current Operations
  - Victim Rescue
- Disaster Preparedness
  - Hazardous Materials
- Mutual Aid Obligations
- Funding Requirements
  - Capital
  - Equipment
  - Annual Operating
  - Federal/State Grants
- Impact on Homeowners
- Potential Liability of City