



CITY OF NEEDLES

817 Third Street • Needles, California 92363
(760) 326-2113 • FAX (760) 326-6765

Mayor Edward T. Paget, M.D.
Vice Mayor Terry Campbell
Councilmember Tony Frazier
Councilmember Jim Lopez
Councilmember Shawn Gudmundson
Councilmember Linda Kidd
Councilmember Tom Darcy
City Manager Rick Daniels

MEMORANDUM

TO: Honorable Mayor & Council Members

FROM: Rick Daniels, City Manager *Rick*

SUBJECT: Manager's Report

DATE: September 26, 2014

City Clerk: ** Upcoming election
** Business license renewals and delinquent accounts

Finance: ** Fieldwork has ended for the NPUA audit.
** City auditors will continue their fieldwork in the first week of November.
** Finance should have the preliminary TOT audit reports within the next couple of weeks.

Engineering: ** September 29 through December 20, Arizona Pipeline will be back in town for their final phase replacing gas mains & location services (a Southwest Gas project). Areas that will be affected by this are Marina Drive & Beach Drive.
** Homecoming parade will be October 17, 2014

Utilities: ** Sanitation (solid waste): CalRecycle (FKA California Integrated Waste Management) will conduct its annual visit to Needles to evaluate progress in recycling with special emphasis on mandatory commercial recycling for businesses and apartment complexes with 5 or more units. Brad Brown of Allied Waste/Republic Services and Dave Brownlee will accompany Ben Johnson of CalRecycle on a tour of targeted facilities on Friday October 10th. The City's 2013 CalRecycle Electronic Annual Report is under review presently and the annual site visit is part of that review. The City has been compliant in remaining at or below CalRecycle's mandated target for Needles of 5.45 pounds of solid waste generation (trash and recycling) per person per day since the target was established in 2011.
** Wastewater Treatment Plant: Effective September 2014, the plant became a Grade IV plant (as determined by the State Water Resources Board) necessitating the upgrade of personnel responsible for the operation of the plant. It was a Grade III plant which meant that the chief plant operator was required to be a Grade III WWTP operator. That position now requires a Grade IV chief operator with a designated operator-in-charge holding a minimum of a Grade III WWTP operator permit. Contract operator EUSI, LLC meets those requirements. EUSI's 2-year agreement with the City is due for renewal before December 3, 2014.

- ** Electric: Continuing the power line repairs from the two weather events of the last two months.
- ** Responded to several voltage complaints do to damaged transformers from the two storms.
- ** Spent two days doing USA locates at Rio Vista for major digging to be done by the gas company.

- ** See attached spreadsheets of service orders for the period August 29 thru September 24

Public Wks: ** Repairs being made to the washed out area between Nikki Bunch and Franz Flower Fields as well as the dirt road behind Nikki Bunch outfield.
 ** Painting stops, legend, and limit lines throughout town.
 ** Repairing potholes on Needles Hwy and water cut repairs as needed throughout town.
 ** Addressing the huge weed infestation throughout town starting with Broadway and J Street then continuing to arterial roads and work out to local streets.
 ** When time allows, will begin to assemble the cantilevered train signal.

Planning: ** Parcel map processing – North needles
 ** Special Use Permit – steel garage – North Needles
 ** Boat and RV storage project – South Needles
 ** Haunted house event – Chamber of Commerce

Golf: ** Over seeding going as expected at this point with seed being spread on back nine, watering to start soon.
 ** Front nine open, on temporary greens, but not much play.
 ** Golf shop getting together the marketing and advertising programs for the winter months.

Recreation: ** Implemented our new fee increases for youth sports as of Sept. 1. We have had no objection the increases ☺
 ** Pee wee soccer with 10 teams starts this week; volleyball next Monday with 7 teams; and in flag football, we have 7 C division teams and have extended our sign- ups for B division due to lack of sufficient registration for that division.
 ** Working on the recreation policy manual.
 ** Jack Smith Park is ending its 7 day a week schedule at the end of this month with the kiosk opened weekends only in October.

Aquatics: ** Finishing up PE swim next week for the school district.
 ** Minor maintenance work that is needed and making sure we are still in compliance with the State of California requirements. We did receive our permit from the State.
 ** Santa Fe has scheduled their family day at the pool October 18.

Animal Cntrl: ** Working on October adoption campaign. October is adopt a shelter pet month.
 ** Working with a couple of citizens to solve feral cat problems by trapping.

attachment

cks

SERVICE ORDERS 08/29/2014 to 9/24/2014

ELECTRIC	DATE	CONNECT	DISCONNECT	READ BACKS FOR BILLING	DISCONNECT FOR NON PAY	LEAKS	METER REMOVAL	METER EXCHANGE	METER SET	TEMP TURN OFF	AFTER HOUR CALL OUT	AREA LIGHT CHANGE OUT	REPAIR METER BOX	HIGH CONSUMPTI ON CHECK	ILLEGAL CONSUMPTI ON
	8/29/2014	4	5	0	0	0	0	0	0	0	0	3	0	0	0
	9/2/2014	7	7	2	1	0	0	0	0	0	0	0	0	0	0
	9/3/2014	3	4	3	0	0	0	0	0	0	0	0	0	1	0
	9/4/2014	6	8	4	0	0	0	1	0	0	0	0	0	0	0
	9/5/2014	5	7	7	0	0	0	1	0	0	0	0	0	0	0
	9/8/2014	6	6	0	0	0	0	0	0	0	0	0	0	1	0
	9/9/2014	5	4	6	0	0	0	0	0	0	0	0	0	0	0
	9/10/2014	3	4	1	0	0	0	1	0	0	0	0	0	0	1
	9/11/2014	3	3	2	0	0	1	0	0	0	0	0	0	0	0
	9/12/2014	1	2	3	0	0	0	0	0	0	0	0	0	0	0
	9/15/2014	3	2	8	6	0	0	1	0	0	0	0	0	1	0
	9/16/2014	4	8	1	1	0	0	0	0	0	0	0	0	1	0
	9/17/2014	8	3	4	0	0	0	1	0	0	0	0	0	0	0
	9/18/2014	4	2	3	0	0	0	2	0	0	0	0	0	1	0
	9/19/2014	0	1	11	0	0	0	0	0	0	0	2	0	0	0
	9/22/2014	4	2	5	0	0	0	0	0	0	0	0	0	0	0
	9/23/2014	1	1	0	0	0	0	0	0	0	0	0	0	0	0
	9/24/2014	4	3	1	0	0	0	0	0	0	0	0	0	0	0
	8/29/2014	5	3	0	0	1	0	0	0	0	0	0	0	0	0
	9/2/2014	2	1	5	1	0	0	0	0	0	0	0	0	1	0
	9/3/2014	0	2	7	1	1	0	0	0	0	0	0	0	0	0
	9/4/2014	1	3	8	0	0	0	3	0	0	0	0	0	0	0
	9/5/2014	1	3	10	0	0	0	0	0	0	0	0	0	0	0
	9/8/2014	3	0	0	0	0	0	0	0	0	0	0	0	1	0
	9/9/2014	0	0	9	0	0	0	0	0	0	1	0	0	0	0
	9/10/2014	1	1	7	0	0	0	0	0	0	0	0	0	0	0
	9/11/2014	0	1	6	0	0	0	3	0	0	0	0	0	0	0
	9/12/2014	1	1	5	0	1	0	0	0	0	0	0	0	0	0
	8/29/2014	5	3	0	0	1	0	0	0	0	0	0	0	0	0
	9/2/2014	2	1	5	1	0	0	0	0	0	0	0	0	1	0
	9/3/2014	0	2	7	1	1	0	0	0	0	0	0	0	0	0
	9/4/2014	1	3	8	0	0	0	3	0	0	0	0	0	0	0
	9/5/2014	1	3	10	0	0	0	0	0	0	0	0	0	0	0
	9/8/2014	3	0	0	0	0	0	0	0	0	0	0	0	1	0
	9/9/2014	0	0	9	0	0	0	0	0	0	1	0	0	0	0
	9/10/2014	1	1	7	0	0	0	0	0	0	0	0	0	0	0
	9/11/2014	0	1	6	0	0	0	3	0	0	0	0	0	0	0
	9/12/2014	1	1	5	0	1	0	0	0	0	0	0	0	0	0

WATER

