



CITY OF NEEDLES

817 Third Street • Needles, California 92363
(760) 326-2113 • FAX (760) 326-6765

Mayor Edward T. Paget, M.D.
Vice Mayor Terry Campbell
Councilmember Tony Frazier
Councilmember Jim Lopez
Councilmember Shawn Gudmundson
Councilmember Linda Kidd
Councilmember Tom Darcy
City Manager Rick Daniels

MEMORANDUM

TO: Honorable Mayor & Council Members
FROM: Rick Daniels, City Manager *Rick*
SUBJECT: Manager's Report
DATE: September 12, 2014

City Manager **Issued press release on availability of El Garces meeting room for community events.
**Working with Parks and Recreation Commission on a Golf Course Strategic Plan for long term sustainability.
** Working with Pirates Cove Resort on their expansion plans and expansion of water and electric service.
** Working with insurance adjusters on storm damage claims.

Transit: ** The NAT vehicle storage facility and relocation of the NAT operations into the El Garces Intermodal Transit Center will be moving forward expeditiously with the issuance of a request for proposals for the project by October 1.

City Clerk: ** Preparing for the general municipal election to be held on Tuesday, November 4 in which three council member seats and the mayor will be up.
** Continuing to process the 2014-2015 business license renewals and working on delinquent accounts.

Finance: ** City & NPUA audits are underway
** Preliminary closing for FY 2013-14 nearing completion.

Engineering: ** Public works project - slurry seal - will be started upon Council acceptance of a bid proposal on Front, Broadway & Third Streets using Measure I funds.
** Bus stop & pedestrian access improvements are out to bid and will open September 18
** CDBG handicap doors and parking for the Third Street office will be out to bid by mid-September.
** Design & specifications being completed for hospital sewer line replacement, coming soon.

Utilities: ** Electric: Continuing repair of the damages to our electric grid caused by both the July 8 and August 12 weather events.
** General work orders for new service and customer complaints.

** See attached spreadsheets of service orders for the periods July 28 thru August 8 and August 11 thru August 28

- Public Wks: ** Completing shoulder repairs caused by the last storms.
 ** Addressing the huge weed infestation throughout town starting with Broadway and J Street then continuing onto the arterial roads and work out to local streets.
 ** Painting stops, legend, and limit lines throughout town.
 ** Repairing potholes and water cuts as needed.
 ** Expecting another storm to possibly hit Needles the middle of next week.
- Planning: ** Rewriting city code/processes for parcel map approval
 ** Coordinating two cell tower upgrades
 ** Processing city-owned property transactions
 ** Internal meetings for re-entitlement of boat storage project
- Golf: ** The course is down to nine holes due to over seeding and play is slow. We are still on summer hours with the last tee time at 11:00 am.
 ** Depending on the over seeding process, pro shop may close completely for a short time period but we will keep everyone informed on that decision.
- Recreation: ** After-school program began with approximately 130+ kids.
 ** Starting pee wee soccer on Sept. 28th with 10 teams same as last year.
 ** Still taking sign- ups for volleyball and flag football.
- Aquatics: ** Aquatics season ended for open swim July 31st due to lack of attendance. Continued lap swim and exercise thru August 14th.
 ** Looking at possibility of redoing pool schedule to hopefully increase attendance/ revenue with more evening swim hours and less open swim in the last few weeks of the normal season due to extreme heat in the afternoons.
 ** Proud to say we passed the State of California inspection!!!!
- Animal Cntrl: ** Rabies and dog licensing clinic scheduled for September 13 from 9-11 am
 ** Chamber mixer on September 17 at the El Garces to benefit the Needles Dog Park. Proceeds going toward informational signage to direct the public to the dog park.

attachment

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SERVICE ORDERS 08/11/2014 to 8/28/2014

ELECTRIC	DATE	CONNECT	DISCONNECT	READ BACKS FOR BILLING	DISCONNECT FOR NON PAY	LEAKS	METER REMOVAL	METER EXCHANGE	METER SET	TEMP TURN OFF	AFTER HOUR CALL OUT	AREA LIGHT CHANGE OUT	REPAIR METER BOX	HIGH CONSUMPTI ON CHECK	ELECTRIC SVC INSPECTION
	8/11/2014	2	4	1	1	0	0	0	1	0	0	0	0	1	0
	8/12/2014	3	5	1	1	0	0	1	0	0	0	0	0	0	0
	8/13/2014	1	2	0	0	0	0	0	0	0	0	0	0	0	0
	8/14/2014	1	2	0	0	0	0	0	0	0	0	0	0	0	0
	8/15/2014	5	4	4	0	0	0	0	0	0	0	0	0	0	0
	8/18/2014	5	4	4	5	0	0	1	0	0	0	0	0	4	0
	8/19/2014	4	4	4	1	0	0	1	0	1	0	0	0	0	0
	8/20/2014	2	4	4	0	0	0	0	0	1	0	0	0	0	0
	8/21/2014	4	0	0	4	0	0	1	0	0	0	1	0	0	0
	8/22/2014	3	2	6	0	0	0	0	0	0	0	0	0	0	0
	8/25/2014	4	5	0	0	0	0	0	0	0	0	0	0	0	0
	8/26/2014	1	1	5	1	0	0	0	0	0	0	0	0	0	0
	8/27/2014	3	2	0	0	0	0	0	0	0	0	0	0	0	0
	8/28/2014	2	2	0	0	0	0	0	0	0	0	0	0	0	0
	8/11/2014	0	1	5	0	0	0	0	0	0	0	0	0	0	0
	8/12/2014	2	1	6	0	1	0	0	0	0	0	0	0	0	0
	8/13/2014	1	1	16	0	0	0	0	0	0	0	0	0	0	0
	8/14/2014	0	1	3	0	0	0	0	0	1	0	0	1	0	0
	8/15/2014	0	0	3	0	0	0	2	0	0	0	0	0	0	0
	8/18/2014	0	0	2	1	1	0	1	0	0	0	0	0	0	0
	8/19/2014	0	0	4	1	1	0	1	0	0	0	0	0	2	0
	8/20/2014	2	2	12	2	0	0	4	0	0	0	0	0	0	0
	8/21/2014	1	0	0	2	0	0	4	0	0	0	0	1	0	0
	8/22/2014	2	1	6	0	0	0	0	0	0	0	0	0	1	0
	8/25/2014	0	1	6	0	2	0	0	0	0	0	0	0	1	0
	8/26/2014	0	0	6	0	1	0	0	0	0	0	0	0	0	0
	8/27/2014	0	0	3	0	0	0	0	0	0	0	0	0	0	0
	8/28/2014	1	1	0	0	0	0	0	0	0	0	0	0	0	0

WATER