(ACT) – ACTION NEEDED
(INF) – INFORMATION ONLY
(DIS) – DISCRETIONARY

BOARD OF PUBLIC UTILITIES OF THE CITY OF NEEDLES

TUESDAY, JANUARY 21, 2014 - 4:00 P.M. – ADJOURNED REGULAR MEETING

CITY COUNCIL CHAMBERS - 1111 BAILEY AVENUE, NEEDLES

AGENDA

1. Approval of Agenda (ACT)

2. Approval of Minutes

   a) Minutes of the regular meeting held November 20, 2012 (ACT)
   b) Minutes of the regular meeting held November 19, 2013 (ACT)
   c) Minutes of the special joint meeting with the City Council and Needles Public Utility Authority held November 19, 2013 (ACT)
   d) Minutes of the special joint meeting with the City Council and Needles Public Utility Authority held December 3, 2013 (ACT)

3. Correspondence

4. Public Appearance - Persons wishing to address the Board on subjects other than those scheduled are requested to do so at this time. When addressing the Board, please come to the podium and give your name and address for the record. In order to conduct a timely meeting, a three minute time limit per person has been established by Municipal Code Section 2-18. Amendments to California Government Code Sec. 54950 prohibits the Board from taking action on a specific item until it appears on the agenda.

5. Unfinished Business

   a) Review and discussion of the responses received to the Request for Proposals for potential refinancing the Revenue Bonds, 1997 Series A, Utility System Acquisition Project and:
      i) Make a recommendation to the City Council and Needles Public Utility Authority as to which responder will provide the optimal refunding solution at the lowest interest rate; **OR**
      ii) Select an outside financial advisor and recommend that the City Council and Needles Public Utility Authority authorize the city manager to contract with that outside financial advisor prior to undertaking a negotiated debt financing (ACT)

6. New Business

   a) Selection of a Chairman and Vice Chairman for the ensuing year of 2014 (ACT)

   b) Authorize the use of electric department budget dollars to fund the demolition of the Overland Motel (located at 712 W Broadway) due to its fire threat to the proximate electric infrastructure (ACT)

   c) Discussion regarding the need for a review of the utility rate policy(ies) to address the cost of providing service(s) within different zones/areas (DIS)

   d) Accept a proposal from Experienced Engineering Enterprise, LLC to assist the city in developing a rate structure based on equivalent dwelling unit (EDU) of measurement for water and sewer service consistent with actual water metering history (cost not to exceed $6,000) (this item is directly related to the previous discussion of collection of the $3.00 per month for the sewer asset replacement fund for non-residential customers) (ACT)

7. Board Requests

8. Adjournment

Posted: January 17, 2014

SB 343 - DOCUMENTS RELATED TO OPEN SESSION AGENDAS - Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to a meeting is available for public inspection at the Needles Administrative Office, 817 Third Street, Needles, CA 92363.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Cheryl Sallis, Secretary to the Board, at (760) 326-2113 ext 315. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-104 ADA Title II)